

**LONDONDERRY TOWNSHIP BOARD OF SUPERVISORS  
REGULAR MEETING MINUTES  
783 S. GEYERS CHURCH RD  
MIDDLETOWN, PA 17057  
July 1, 2024**

**Call to Order: 7:00 p.m.**

Chairman Bart Shellenhamer called the Regular Meeting to order at 7:00 p.m.

**Salute the Flag**

**Roll Call / Attendance - Members Present**

Bart Shellenhamer, Chair  
Ron Kopp, Vice Chair  
Mike Geyer, Secretary/Treasurer  
Anna Dale, Member  
Mel Hershey, Member

**Also Present:**

David Blechertas, Township Manager  
Andy Brandt, Public Works Director  
Duane Brady, Codes/Zoning Officer  
Monique Dykman, MS4 Specialist  
Jim Diamond, Esq., Solicitor  
Mike Wood, P.E., Engineer  
Michelle Phillips, Executive Secretary

**Attendees:** See attached list for Residents/Guests in attendance.

**Citizens Input:**

Jim Young from "Off the Streets" in Middletown spoke to the Board in regard to a sponsorship with the township on a Gaming Grant Application. The gaming grant requires at least one municipality as a sponsor. Off the Streets' is a 501 (c) (3) nonprofit organization affiliated with Seven Sorrows of the BVM Church in Middletown, PA. They are a nondenominational, and their members are not limited to Seven Sorrows parishioners. The mission is to provide security deposits

and furniture to homeless individuals and families referred to us by social service agencies throughout Dauphin County. The organization was formed in March of 2023, and they moved their first client in May of that year. Off the Streets' has given out \$49,504 in security deposits and has helped 239 people get homes. Their work is supported by private and corporate donations, grants and fundraising. They are requesting a \$50,000 gaming grant for purposes of buying a truck to facilitate their moves, assisting more people with security deposits and purchasing necessary household items for their clients that are not received as donations.

Mr. Young would like to present a short presentation detailing their work at the next Londonderry Township meeting on August 5, 2024. The Gaming Grant sponsorship is due August 15<sup>th</sup>, 2024. Lower Swatara and Steelton have also been asked to sponsor them in the Gaming Grant.

## **REGULAR MEETING:**

### **Executive Session:**

Executive Session took place prior to this meeting to discuss a legal matter. No action was taken.

### **Approval of Minutes**

Chairman Shellenhamer requested approval from the Board for the June 3, 2024, Board of Supervisors Regular Meeting minutes.

It was moved by Ms. Dale and seconded by Mr. Kopp that the Board dispense with the reading of the June 3, 2024, Board of Supervisors Regular Meeting minutes since all members received a transcript.

On a roll call vote, the following voted "Aye",

Chairman Shellenhamer, Ron Kopp, Mike Geyer, Anna Dale and Mel Hershey

Chairman Shellenhamer thereupon declared the motion carried.

## **Manager's Report** – David Blechertas

- Swearing in of new Fire Police Members Mario Palermo and David Graybill

Mr. Blechertas introduced both members to the board and they were both sworn in by Chairman Bart Shellehamer and were presented with their badge from Captain Dean Hooper.

- Discussion and possible motion regarding a request from Kate Costik regarding hidden driveway signs at 2212 and 2232 River Road.

Mary Costik, Kate Costik and Martha Costik were all present to discuss the issues at 2212, 2222 and 2232 River Road. Ms. Mary Costik stated she was looking for direction on where to get traffic markings for RT 441. PennDOT has been contacted and the Costik family was told that this would be something that goes through the Township. Therefore, they are requesting hidden driveway signs, road painting and arrows for the guard rail on the river side of the road. They feel a traffic study is needed for the safety of all residents. The Costik family provided several videos and pictures to show the board how dangerous this part of the road is.

Mr. Blechertas stated it would be the responsibility of the Township to pay an estimated \$2,000 for the traffic study and pay the cost to make the improvements after submitting the finding to PennDOT.

Supervisor Hershey said the first step would be to budget the cost into next year's budget which will be approved at the January 2025 BOS meeting.

- Discussion regarding parking on Snavelly Rd.

Mr. Blechertas reported Mr. Brady issued a letter as directed by the board and to the best of his knowledge this issue has been resolved.

- Discussion and possible motion for approval of Resolution 2024-12 authorizing participation in the Sourcewell Purchasing Cooperative

Mr. Blechertas stated that a resolution is needed with Sourcewell Purchasing Cooperative to proceed with the approval of last month's

agreement with Gorski Engineering Inc for the Design services of the Administration Building Renovations project. The model used for purchasing does not use the public bid process and instead uses a bid price sheet for all design and construction work, which is managed by Sourcewell. In order for the Township to participate in the program a resolution is needed. There is no cost or obligation, the resolution just needs to be in place for us to proceed.

Mr. Blechertas stated the solicitor has reviewed it and there are no concerns about moving forward.

Chairman Shellenhamer requested approval from the Board to approve Resolutions 2024-12 authorizing participation in the Sourcewell Purchasing Cooperative

It was moved by Mr. Hershey and seconded by Mr. Kopp.

On a roll call vote, the following voted "Aye",

Chairman Shellenhamer, Ron Kopp, Mike Geyer, Anna Dale and Mel Hershey

Chairman Shellenhamer thereupon declared the motion carried.

- Discussion and possible motion to transfer all the General Funds and Golf Course Funds to PSDLAF GTS accounts

Mr. Blechertas stated that the board had approved opening an account with PSDLAF saving accounts for a portion of funds from the general and golf course a few months ago. Those accounts are now earning us a very impressive interest rate and benefiting the township and the golf course.

PSDLAF reached out to Brian Marchuck recently and let him know of another level account that they have available called GTS. The interest is even higher than what we are currently experiencing of about 4% with no restriction on liquidity of the money with withdrawals and access. The money is fully collateralized, and we have full electronic access to it at any time.

Supervisor Hershey stated when we transfer these funds with what we have already invested and go with new program we will probably be at about \$200,0000 worth of interest. He feels it's foolish if we choose not to.

Chairman Shellenhamer requested approval from the Board to transfer all the General Funds and Golf Course Funds to PSDLAF GTS accounts

It was moved by Mr. Hershey and seconded by Ms. Dale

On a roll call vote, the following voted "Aye",

Chairman Shellenhamer, Ron Kopp, Mike Geyer, Anna Dale and Mel Hershey

Chairman Shellenhamer thereupon declared the motion carried.

- Request approval of a one-year contract with Tri- State Shredding for shredding services at a rate of \$50.00 per pickup

Mr. Blechertas stated there are various retention laws in Pennsylvania for public documents. The Township has exceeded those requirements for many years, and we now have accumulated an enormous amount of paper that we are not required to hold on to anymore. The disposition of those documents as well as day-to-day business documents requires secure disposal.

Mr. Blechertas reported a 32-gallon bin would be placed in the office and once it is filled, we would just need to call for a pickup. The documents being shredded will come with a certificate of destruction.

Chairman Shellenhamer requested approval from the Board to enter a one-year contract with Tri- State Shredding for shredding services at a rate of \$50.00 per pickup.

It was moved by Ms. Dale and seconded by Mr. Geyer

On a roll call vote, the following voted "Aye",

Chairman Shellenhamer, Ron Kopp, Mike Geyer, Anna Dale and Mel Hershey

Chairman Shellenhamer thereupon declared the motion carried

**Treasurer’s Report** – David Blechertas

Mr. Blechertas presented the Board with the treasure’s report and the open purchase order report to the Board for the month ending 06/30/2024.

<b>Fund</b>	<b>Open Purchase Orders</b>
General Fund	\$ 114,070.42
Golf Course Fund	98,846.78
Escrow Fund	14,691.08
Liquid Fuels Fund	<u>35,653.00</u>
Grand Total	<u>\$ 263,261.28</u>

Chairman Shellenhamer requested approval from the Board to accept the Treasures Report and Open Purchase order as presented.

It was moved by Mr. Hershey and seconded by Ms. Dale to approve the Treasures report and open purchase orders.

On a roll call vote, the following voted “Aye”

Chairman Shellenhamer, Ron Kopp, Mike Geyer, Anna Dale and Mel Hershey

Chairman Shellenhamer thereupon declared the motion carried.

**Codes and Zoning** – Duane Brady, Codes and Zoning Officer  
Codes and Zoning Monthly Report for June 2024

- PC24-01: Reverse Sub-Division/Lot Add-on, Harry Cleland, Parcels: 34-032-068 & 34-032-069
  - Mr. Brady stated that Mr. Harry Cleveland is requesting a reverse subdivision for 2 parcels on Meadow Lane. The Zoning Board has approved one (1) waiver, two (2) Deferrals and a Plan action at their last meeting on June 19, 2024. The plan is to bring together two (2) parcels to make it one.
  - Mr. Wood stated this was a cut and dry plan and there were no issues regarding Engineering.
- Chairman Shellenhamer requested a motion to approve the waiver request of the subdivision and land development ordinance section 22-301 preliminary plan procedure.

It was moved by Ms. Dale and seconded by Mr. Hershey

On a roll call vote, the following voted “Aye”,

Chairman Shellenhamer, Ron Kopp, Mike Geyer, Anna Dale and Mel Hershey

Chairman Shellenhamer thereupon declared the motion carried

- Chairman Shellenhamer requested a motion to approve the deferral from the subdivision and land ordinance section 22-506 curbs and gutters.

It was moved by Ms. Dale and seconded by Mr. Kopp

On a roll call vote, the following voted “Aye”,

Chairman Shellenhamer, Ron Kopp, Mike Geyer, Anna Dale and Mel Hershey

Chairman Shellenhamer thereupon declared the motion carried

- Chairman Shellenhamer requested a motion approve the deferral from the subdivision and land ordinance section 22-507 sidewalks.

It was moved by Mr. Hershey and seconded by Mr. Geyer

On a roll call vote, the following voted “Aye”,

Chairman Shellenhamer, Ron Kopp, Mike Geyer, Anna Dale and Mel Hershey

Chairman Shellenhamer thereupon declared the motion carried

- Chairman Shellenhamer requested a motion to conditionally approve Plan PC24-01 Reverse subdivision for lots 34-032-068 & 34-032-069.

It was moved by Ms. Dale and seconded by Mr. Kopp

On a roll call vote, the following voted “Aye”,

Chairman Shellenhamer, Ron Kopp, Mike Geyer, Anna Dale and Mel Hershey

Chairman Shellenhamer thereupon declared the motion carried

- Mr. Brady stated we did 52 permits in the second quarter. By June 18<sup>th</sup> we had 74 permits and at the end of the month there were around 82.
- Mr. Brady reported that some of the violations have been closed out from the report given to the Board. The biggest challenge he is seeing is tracking the residents down.
- Mr. Brady stated he is encouraging residents to use the citizens’ input form when filing a complaint or violations. This is due to us keeping a better record for tracking purposes.
- Mr. Brady advised FEMA provided us with the CAV release letter, dated June 11<sup>th</sup>, 2024.
- Mr. Brady reported that there was no Zoning Hearing Meetings in June and there will not be one in July. In August there will be a hearing for a special



exception. This is for a family who is looking to have some larger animals on a large residential zoned lot.

- Mr. Brady stated the Planning Commission had its monthly meeting on July 17<sup>th</sup>. Lytle Farms presented at that meeting and they will be back at the August meeting with some revisions. The Cleland plan was also presented at the July meeting and there was a presentation regarding the reverse subdivision of his land.
- Mr. Brady advised the Planning Commission and Township staff continue to work on the comp plan and the desire is to have something to the Board at the December meeting.
- Mr. Brady reported there are no ordinances being worked on at this time.
- Mr. Brady stated the codifications that were approved this year from last year's storm water ordinances are currently being printed. A recall of all the binders will be done soon.
- Mr. Brady advised he did attend floodplain training.
- Mr. Brady stated Ed Kazlauskas has been working on the mobile park inspections, most of them have been completed and they went well.

#### **MS-4 Environmental Department** – Monique Dykman

##### Progress Report for Environmental MS4 Department for June 2024

- Hosted Conewago Bioblitz June 9<sup>th</sup>, 7am-10pm; Data is still being processed and will be presented during the Conewago Darter October 12<sup>th</sup>.
  - 50+ species of birds

- 30 species of native trees – including one tree we will consider submitting to PA Big Trees
- 104 species of plants
- 8 species of amphibians/reptiles
- 20+ species of fish (Tuesday after volunteer event)
- 52 species of mammals and 5 bat species (week before volunteer event)

Ms. Dykman shared some images for the Conewago Bioblitz Event from June 9<sup>th</sup>. There were 25-30 volunteers and some volunteers stayed for more than one session. She stated that there was a lot of data collected and looks forward to doing this every year with the Board’s approval.

Mr. Blechertas stated once we have years of data it will support applications to apply for future funding.

- Hosted Dauphin County Conservation District Agriculture Land Preservation meeting on the evening of June 12<sup>th</sup>. 4 attendees.
- Applied to Giant Healing the Planet Grant for large trees to plant at Conewago Darter.

Ms. Dykman advised we should hear about the grant in the next few months, and she is hopeful we will be able to plant the trees at Conewago Darter October 12<sup>th</sup>.

- Worked with Sam at Sunset Golf Course to map out 2.5 acres of meadow planting for 2024, and a plan for future expansion.

Ms. Dykman stated we are going use the meadow seeds from years ago and stabilize the southern area which has exposed dirt that we don’t want and she will work with Sam to find grants and ways to continue the ways to expand the meadows at Sunset Golf Course.

- The Southern soil pile from the Conewago has been fully removed. The Northern pile will hopefully be used in the future.
- Presentation on PROS Online Survey and Open House results.

Ms. Dykman provided the results from the PROS Online Survey for which was open for a month and a half. It was advertised on the Londonderry website, posters with a QR code, our Facebook page and newsletters hung in local businesses/grocery stores. A vast majority of the responder's value protecting our natural resources.

Mr. Dykman shared the Open House results. The respondents wanted to see more variety in recreation from the Township, upgrades to areas of the Township, walking trails and increased green space. Respondents would also like to see Sunset having additional parking and bathrooms, updates to the concession stand, more spectator seating and upgrades to playgrounds along with having more for special needs users. Once all data is collected, we can start to compile the results and present a draft to the Board for a plan by the end of the year. The next step is to adopt the plan in 2025. Once the budget is approved, we can extend our grant to develop a site plan that will be funded 50% through DCNR. If both site plans are approved, we would need to find funding outside DCNR for they will only fund one plan at 50%.

### **Public Works Report** – Andy Brandt

#### Progress Report for Public Works Department June 2024

- Weekly: truck & equipment pm checks; Toolbox Safety Talks; Andy meets w/Dave for weekly progress meetings, mow Township properties
- Bi-weekly: road checks
- Monthly: 1 man to read water meters on the River Rd water system
- Safety webinar
- Mowed field off of Hoffer Rd for MS4 Dept
- Sunset Park: removed stump grindings, topsoiled & seeded areas
- Painted white parking lines and Handicap symbols in office parking lot
- Assembled new chair & desk in Twp office
- Completed painting lines on Twp roads
- Mowed brush below driving range
- Replaced broken boards on concession stand at Braeburn Park
- Moved chairs from office garage to MA shed and file cabinets from EMA shed into garage

- Picked up discarded tire & trash bag on Shopes Church Rd
- Met w/buyer of landscape trailer to transfer title and picked it up
- Newberry Rd: placed steel plate over broken inlet, removed inlet and pipe along road
- Took trucks for Pa State inspections
- Replaced wheels on Zero Turn mower
- Met w/HRG & property owners on Swatara Creek Rd to discuss easements for storm sewer pipe installation
- Matt & Andy attended PAOC Days

### Monthly Planner

- Weekly: truck & equipment pm checks; Toolbox Safety Talks; Andy meets w/Dave for weekly progress meetings, mow Township properties
- Bi-weekly: road checks
- Monthly: 1 man to read water meters on the River Rd water system
- Mow roadsides
- Newberry Rd: remove storm pipe under road, grade 350'+/- of swale
- Lauffer Rd: replace storm pipe
- We are down 1 man this month due to medical
  
- Provide update on Shopes Church Road line painting

Mr. Brandt reported the line painting project has been completed at Shopes Church Road.

- Mr. Brandt advised Shopes Church Road was paved in conjunction with Derry Township. The parking lot of Shopes Church Road and the driveway across the street from the church will need some paving issues resolved. The contractor has guaranteed us they will go back and blend it in better, so stones are not kicking up on it.
- Mr. Brandt reported the John Deer Zero turn sold for \$ 1,200.00 and the 2003 F-550 sold for \$12,800.00.

- Mr. Brandt stated we are still waiting on a permit number for the flashing sign at Colebrook and Schoolhouse.
- Mr. Blechertas stated regarding the flashing sign, PennDot required HRG to make some changes to the plan, which has already been done. Once a permit number has been assigned the order can be placed for the flashing sign.
- Request approval for an additional payment of \$ 2,729.91 to DE Gemmill for line painting work on the Township roads.

Chairman Shellenhamer requested a motion to approve the additional payment to DE Gemmill for line painting totaling \$2,729.91

It was moved by Mr. Geyer and seconded by Ms. Dale

On a roll call vote, the following voted "Aye",

Chairman Shellenhamer, Ron Kopp, Mike Geyer, Anna Dale and Mel Hershey

Chairman Shellenhamer thereupon declared the motion carried

- Request approval to purchase 30 tons of 9.5mm asphalt at a cost of \$72.00 per ton and 3 tons of 19mm asphalt at a price of \$61 per ton from Pennsy Supply at COG bid pricing rates. Total cost: \$2,343.00

Chairman Shellenhamer requested a motion to approve the purchase of 30 tons of 9.5mm asphalt at a cost of \$72.00 per ton and 3 tons of 19mm asphalt at a price of \$61.00 from Pennsy Supply at COG bid pricing rates Total Cost: \$ 2,343.00

It was moved by Mr. Hershey and seconded by Ms. Dale

On a roll call vote, the following voted "Aye",

Chairman Shellenhamer, Ron Kopp, Mike Geyer, Anna Dale and Mel Hershey

Chairman Shellenhamer thereupon declared the motion carried

- Request approval to purchase repair parts for the playground at Sunset Park in the amount of \$1301.89 from George Ely Assoc under PA State Contract COSTARS – 14-E23-299

Chairman Shellenhamer requested a motion to approve purchasing repair parts for the playground at Sunset Park in the amount of \$1301.89 from George Ely Assoc under PA State Contract COSTARS – 14-E23-299

It was moved by Mr. Hershey and seconded by Ms. Dale

On a roll call vote, the following voted “Aye”,

Chairman Shellenhamer, Ron Kopp, Mike Geyer, Anna Dale and Mel Hershey

Chairman Shellenhamer thereupon declared the motion carried

### **Golf Course and Bar & Grill Report** - Sam Risteff

Mr. Risteff provided the financial report of the Sunset Golf Club for June 2024 to the Board.

- Mr. Risteff reported they hosted 7 outings in June and a two-man three-way scramble tournament with 32 teams.
- Mr. Risteff stated the TMI golf committee met to discuss the golf event coming up in August.
- Mr. Risteff will be meeting with Chet Walsh our Yamaha Cart representative next week to get a package together for the replacement of the golf carts.

- Mr. Risteff reported we are using more water for the golf course greens due to the hot weather. The fire department assisted with moving water from pond 11 to pond 12 to keep up with the greens.
- Request approval to hire Randy Ratcliff at a rate of \$8/hr and Melissa Fritts at a rate of \$8/hr as Golf Course Seasonal Maintenance Staff effective July 2, 2024 as well as Kayden Hileman at a rate of \$8/hr as Pro Shop staff effective July 3, 2024

Mr. Risteff stated Randy and Melissa are new hires for Golf course Maintenance and Kayden Hileman is replacing someone that left the Pro Shop. The Pro Shop is still down one more person after hiring Kayden due to staff that has left.

Chairman Shellenhamer requested a motion to approve hiring Randy Ratcliff at a rate of \$8/hr and Melissa Fritts at a rate of \$8/hr as Golf Course Seasonal Maintenance Staff effective July 2, 2024, as well as Kayden Hileman at a rate of \$8/hr as Pro Shop staff effective July 3, 2024

It was moved by Ms. Dale and seconded by Mr. Geyer

On a roll call vote, the following voted “Aye”,

Chairman Shellenhamer, Ron Kopp, Mike Geyer, Anna Dale and Mel Hershey

Chairman Shellenhamer thereupon declared the motion carried

**Engineer’s Report** – Mike Wood P.E.

- Conewago Creek Floodplain Restoration
  - The Township has fully executed the Contract Documents on June 21, 2024, and a Notice to Proceed has been sent to LandStudies, Inc. on June 27, 2024.
- Comprehensive Plan
  - A Steering Committee meeting was held on June 17th .

- The Committee and Township staff discussed revisions to the draft Future Land Use Plan Map. It was decided that specific properties that are adjacent to State Route 230 will be designated as Highway Commercial. Properties that are located south of the Vine Street interchange and are served by public sewer service will be designated as Highway Commercial.
- The Steering Committee will discuss the revised Transportation Chapter in July.
- Parks, Recreation and Open Space (PROS) Plan
  - Over halfway through the planning process.
  - HRG began preparing and refining draft goals, objectives and recommendations.
  - The next Steering Committee meeting is scheduled for July, with two more remaining after that.
  - HRG is beginning to prepare the Administrative and Personnel Maintenance Chapters.
  - Draft Chapters are being prepared and will be shared with Township Staff for review as they are prepared
  - Conducting key person and focus group interviews through the end of July
- Schoolhouse Road & Colebrook Flashing Signs
  - HRG met with Township Staff on June 6th and reviewed plans, specifications, and the timing of when they should order items.
  - HRG received PennDOT conditional approval (with minor plan revisions required) on June 6th.
  - UGI sent HRG plan mark-ups on June 11th. There is a line running parallel on the south side of Colebrook Road to the west of the intersection. This will need to be verified with field markings prior to pouring the footings.
  - HRG submitted the municipal signed plans to PennDOT on June 18th and are now awaiting the permit.



- Swatara Creed Road Improvements Project
  - Construction Plans are finalized, and a draft of the bidding documents has been prepared.
  - Easement exhibits are being finalized and coordination with easement acquisition is continuing. Obtaining these acquisitions have taken a little longer than anticipated but are almost complete.
  - Anticipated Advertisement for Bids to go out mid to late July.
  
- SR 230 Sanitary Developments
  - Connections are continuing to be made and permits continue to be filed through DTMA.
    - Per DTMA:
      - 28 properties need to obtain permits.
      - 7 properties have permits, but still need to make their connection.
  
  - Pine Manor MHP / Cedar Manor MHP:
    - DTMA received the first draft of the bulk customer service agreement from their legal counsel. Anticipate having a complete draft for MHP representatives during the week of June 10th .
  
    - Owner is interested in getting the existing units at MHP's connected as soon as possible, once agreement is finalized.
  
    - Both MHPs are continuing to send drawings to DTMA for review and resubmission

Mr. Wood stated Pine Manor MHP and the engineer delegate sent the township a letter specifying they are renewing their NDS permit.

- Discuss estimates provided by HRG for bridge replacement on Gingrich Rd and Zion Rd

Mr. Wood reported on the estimates for Gingrich and Zion Road.

Mr. Blechertas stated Zion and Gingrich bridges have been talked about for the last few years. These bridges have had their weight limits assessed and they have dropped in their capacity. In the not-so-distant future they will no longer be able to support Emergency Vehicles.

Mr. Blechertas advised these bridges are a high priority and will be mapped into the 2025 Budget upon working with our finance department. There is also the potential for the Public Works department to contribute to the project and reduce the cost of this project.

**Solicitor's Report** – Jim Diamond, Esq.

Nothing to report

**Public Safety** – Bart Shellenhamer

Nothing to report

**New Business**

Mr. Blechertas requested the Workshop meeting on July 17, 2024 be canceled.

Chairman Shellenhamer requested approval from the Board to cancel the July 17, 2024, Workshop meeting.

It was moved by Mr. Geyer and seconded by Mr. Kopp to approve the request above.

On a roll call vote, the following voted "Aye"

Chairman Shellenhamer, Ron Kopp, Mike Geyer, Anna Dale and Mel Hershey

Chairman Shellenhamer thereupon declared the motion carried.

**Old Business**-None

**Additional Citizens Input on Non-Agenda Items**- None

A resident stated that since we have an environmental department in the township why don't we start printing paperwork on both sides since the members of the board have about 1-inch-thick stack of paper sitting in front of them. She also stated regarding not getting much feedback from the surveys that maybe the information could be handed out at events, such as the firehouse open house or events at the golf course.

**Executive Session**

*"THE BOARD OF SUPERVISORS RESERVES THE RIGHT PURSUANT TO ACT 84 OF 1986 AS AMENDED TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD'S OPEN MEETING FOR ANY PURPOSE AUTHORIZED BY STATUTE"*

**Adjournment**

There being no further business to bring before the Board, a motion by Mr. Hershey seconded by Ms. Dale, the meeting was adjourned at 9:05pm.

Signature on file

Secretary